



RIVERBANK PUBLIC SCHOOL

25 Wentworth Street THE PONDS NSW 2769

Ph: 9626 7511 Fax: 9626 1001

Website: www.riverbank-p.schools.nsw.edu.au

Email: riverbank-p.school@det.nsw.edu.au

Seesaw Policy

General Statement

“Seesaw” is an online tool used at Riverbank Public School to create a personalised learning journal for each student. It captures the aspects of a students’ learning progress that happen throughout the school year. It gives students a voice, makes their thinking visible and encourages self-reflection and ownership of their education. Seesaw empowers students to independently document what they are learning. This app supports the development capabilities in communication, collaboration, creative thinking, problem solving, digital literacy and citizenship. It strengthens the link between home and school and provides students with an authentic audience, as parents are able to access the app to keep up to date with class events, activities and learning. Seesaw’s platform allows families to celebrate their child’s learning development, progress and achievements, as they occur.

How will Seesaw be used at Riverbank Public School?

Teachers and students K – 2 will use school iPads to post work samples, photos, videos and voice recordings to personalised student portfolios. Students will only begin to use Seesaw after written consent is received from the parent/carer. The frequency and content of students’ work posted, will occur consistently across each grade and depend on year level and curriculum. Parents/carers will be able to see their child’s work throughout the year and comment on their progress. Students will also have the opportunity to share and discuss their portfolio with their parent/carer through events organised at school. At the end of the school year parents/carers will have a limited time to download a copy of their child’s learning journal.

Parent and Carer Expectations

- Parents and Carers can like posts and comment on their child’s portfolio.
- Parents and Carers comments are to be approved by the teacher.
- Parents and Carers comments are to celebrate and acknowledge student learning.
- Parents and Carers are not to use the images/videos for any other use.
- Parents and Carers will use this platform to increase involvement in their child’s learning.
- Parents and Carers are encouraged to ask questions that show interest in their child’s learning, providing opportunities to reflect and connect together using the Seesaw portfolio.
- Parents and Carers are encouraged to give positive feedback and praise. Examples of what this includes are praise or feedback for effort, progress, resilience, consistency, creativity and presentation.
- Parents and Carers must use the communication of this platform only to support and celebrate student learning.
- Direct communication with teachers is to go through the school email.



*Learning to Live
Living to Learn*

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Seesaw Publishing and Privacy Information

Student's information is stored on their individual digital portfolio. It can only be accessed at the school level by the teachers of each child and school administrators of Seesaw. When student work is approved by teachers, only the parents of that child can view this work. All information remains private and is not published for public viewing. Through the use of the Seesaw app, data is stored by Seesaw for our use and access. Data constitutes student name, class, work samples and/or photos/videos/voice recordings with work samples. Seesaw has a comprehensive security and privacy system, settings and policy. Their mission is to 'provide a service that keeps students safe, and puts teachers and parents in control of how student information is shared.'

A summary of Seesaw's Privacy Principles

- We never sell your data or student data.
- We never advertise in Seesaw.
- We don't own the content you add to Seesaw.
- Student work is private to the classroom by default.
- We use the latest security industry best practices to protect you.
- We are transparent about our practices and will notify you if things change.
- We are compliant with FERPA, COPPA, GDPR, MFIPPA, and the Australian Privacy Act.

Information on Seesaw's privacy policy, storage of information and how Seesaw keeps information safe can be found on the Seesaw website <http://web.seesaw.me/privacy>

Parent engagement in the educational development of their children improves attainment more than any other single factor. Parents can help their child most by having regular and meaningful conversations with them, by setting high aspirations and by demonstrating their own interest in and support of learning at home and at school.

For your child to benefit from this wonderful educational opportunity please complete the form attached and return it to your child's teacher by Friday 7 August. Information regarding how parents can access student portfolios will be sent home following the return of the consent form below.

Please contact the school if you have any questions.

Yours sincerely,

Mrs Elisa Baker
Relieving Principal



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Seesaw Permission

Please read each statement below and tick each box to give permission for your child to use Seesaw.

Print Child's Name

Class 2020

- I have read the Seesaw Publishing and Privacy Information and I understand that this signed permission note remains effective until I advise the school otherwise.
- I give permission for my child's information (name and class) to be forwarded to Seesaw, to allow their digital portfolio to be set up.
- I give permission for my child to use the Seesaw app at Riverbank Public School.
- I consent for my child's work or photograph to be published on the Seesaw app.
- I understand that my child's work can only be viewed by my child's teacher(s), school administrators and myself, being the parent/carer of my child.

Parent/Carer Signature

Date

OR

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- I **do not** give permission for my child to use the Seesaw app at Riverbank Public School.

Parent/Carer Signature

Date

Please return this completed page to your child's class teacher by Friday 7 August 2020.